

**HOMEWOOD-FLOSSMOOR CHSD 233**  
**999 KEDZIE AVENUE**  
**FLOSSMOOR, IL 60422**

**INVITATION TO BID**  
**Wells-Index Model 747-2**  
**Milling Machine**

***BID OPENING***  
***TUESDAY, November 28, 2023***  
***NORTH CAMPUS***  
***BUSINESS OFFICE CONFERENCE ROOM***  
***800 GOVERNORS HIGHWAY***  
***FLOSSMOOR, IL 60422***  
***2:00 P.M. Local/CENTRAL Time***

## **REQUEST FOR BIDS**

**HOMEWOOD-FLOSSMOOR CHSD 233  
999 KEDZIE AVENUE  
FLOSSMOOR, IL 60422**

**Invitation for Bids:**

**Wells-Index Model 747-2 Milling Machine**

**Bid #24-01**

### **INSTRUCTIONS TO BIDDERS**

Sealed proposals are invited for a Wells-Index Model 747-2 Milling Machine.

**Proposals:**

Proposals must show total bid price for all items specified herein and further bid should be broken down into bid categories for each item, showing unit price and unit prices extended; (all as more fully set forth on proposal form attached hereto).

Proposals will be received and publicly read aloud by the Homewood-Flossmoor CHSD 233, Cook County, Illinois at the place, date, and time hereinafter designated.

**PLACE: Homewood-Flossmoor CHSD 233  
North Campus – Business Office Conference Room  
800 Governors Highway  
Flossmoor, IL 60422**

**DATE: Tuesday, November 28, 2023**

**TIME: 2:00 P.M. (Local/Central Time)**

Proposals received after this time will not be accepted.

Said proposal will be submitted to the Business Office Manager, Lisa Caposey, Homewood-Flossmoor CHSD 233, 999 Kedzie Avenue, Flossmoor, IL 60422. If you have any questions please contact Ms. Caposey at (708) 335-5506 or at [lcaposey@hf233.org](mailto:lcaposey@hf233.org).

Proposals must be made in accordance with the instructions contained herein. They shall be submitted in duplicate on forms furnished by the school district in an envelope plainly marked with the vendors name and address and the notation:

**Wells-Index Model 747-2 Milling Machine, Bid #24-01; Due: 11/28/2023 - 2:00 P.M.**

## GENERAL CONDITIONS

The following conditions and requirements, as appropriate will become part of the contract:

A. Bidding Documents

Bidding Documents may be obtained from, Homewood-Flossmoor CHSD 233, Business Office, 800 Governors Highway, Flossmoor, IL 60422. The Bidding Documents consist of the following:

1. Instructions to Bidders
2. General Conditions
3. Supplementary General Conditions
4. Special Conditions
5. Proposal Form
6. Contract
7. Specifications
8. Addenda (if any)

B. Requirements for Signing Bids

All bids must be signed by persons legally qualified to sign such documents. If they are signed by any person other than the President of a Corporation, or by an Agent, or by an Attorney-in-Fact, the authority of the person who signs the proposal is required. Bids which are signed for a partnership shall be signed by one of the partners, or by an Attorney-in-Fact.

C. Certain Bidding Conditions and Requirements

1. Definitions

**Bidding Documents** include the Advertisement of Invitation to Bid, Instructions to Bidders, the bid form and the proposed Contract Documents including Addenda issued prior to receipt of bids.

**Addenda** are written or graphic instruments issued prior to the execution of the Contract which modify or interpret the bidding documents, including Drawings and Specifications, by additions, deletions, clarifications, or corrections. Addenda will become part of the Contract Documents when the Contract is executed.

The receipt of Addenda represents that any additions of modifications to, or deletions from, the work called for in these Addenda are included in the Base Bid Sum.

2. Forms

All bids must be typewritten or prepared in ink. State numbers in both writing and figures. Sign Bid Form in ink and longhand by person or persons legally qualified to sign such documents for the Bidder. The Substitution and Alternate Price sections, if shown, are part of the Bid Form. Include all items and alternates called for as failure to comply may cause rejection of bid. Do not recapitulate work to be done on the Bid Form. Oral, telegraphic, telephonic, or facsimile proposals will not be considered.

3. Bidding Procedures

A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement or Invitation to Bid, or prior to any extension thereof to the Bidders.

Unless otherwise provided in any supplement to the Instructions to Bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for sixty (60) days after the time designated for the receipt of bids in the Advertisement of Invitation to Bid.

Changes or corrections may be made in the contract documents after they have been issued or before bids are received. In such a case, a written Addendum describing the change or correction will be issued by the School District to all bidders of record. Such addendum or addenda shall take precedence over that portion of the documents concerned, and shall become part of the contract documents. Except in unusual cases, addenda will be issued to reach the bidders at least four (4) days prior to the date established for receipt of bids.

4. Examination of Bidding Documents

Each bidder shall carefully examine all contract documents and all addenda thereto, and shall thoroughly familiarize himself with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should he be in doubt as to their meaning, he shall at once, and in any event not later than ten (10) days prior to bid due-date, notify the school district, who will, if necessary send written addenda to all bidders. The School District will not be responsible for any oral instructions. All inquiries shall be directed to the submitted to the Business Office Manager, Lisa Caposey, Homewood-Flossmoor CHSD 233, 999 Kedzie Avenue, Flossmoor, IL 60422, (708) 335-5506 or at [lcaposey@hf233.org](mailto:lcaposey@hf233.org). After bids are received, no allowance will be made for oversight by the bidder.

**Each bidder, by making their bid, represents that they have read and understand the bidding documents.**

5. Qualification of Bidder

If required, a bidder shall submit to the School District a properly executed Contractor's Qualification statement, AIA Document A305. The General Conditions of the Contract; American Institute of Architects, Document No. A201, Current Edition, form a part of these specifications as if herein specifically set forth and shall be referred to in detail by each contractor, and each of their subcontractors.

6. Rejection of Bids

The Bidder acknowledges the right of the school district to reject any or all bids and to waive informality or irregularity in any bid received and to award each item to different bidders or all items to a single bidder. In addition, the bidder recognizes the right of the School District to reject a bid if the bidder failed to furnish any required bid security or to submit the data required by the bidding documents, or if the bid is in any way incomplete or irregular.

7. Compliance With Laws

The bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the Federal, State, County, and other local government agencies, which may in any manner affect the performance of the Contract including, but not limited to, laws pertaining to safety, wage rates, discrimination, intimidation of employees and preference to citizens of the United States and the State of Illinois. Provisions of said Acts are hereby incorporated by reference and become a part of these specifications.

8. Non-Discrimination

The Contractor, in performing under this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, age, sex, or national origin, or otherwise commit an unfair employment practice. The Contractor further agrees that this article will be incorporated by the Contractor in all contracts entered into with suppliers of materials or services, contracts and subcontractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this Contract.

9. Indemnity

To the fullest extent permitted by law the Contractor shall indemnify, keep and save harmless the Board, their agents, officials and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgements, costs, and expenses, arising from or related to any act, negligence or omission of the Contractor or his employees in performing under this contract, and the Contractor shall, at his own expense, appear, defend and pay all charges of attorneys and costs and other expenses arising therefrom or incurred against the Board in any such action, except to the extent caused by any negligence of the Board or its employees.

10. Subletting or Assignment of Contract or Contract Funds

No Contract shall be assigned or any part of the same subcontracted without the written consent of the Board, but in no case shall such consent relieve the Contractor from his obligations, or change the terms of the Contract.

The Contractor shall not transfer or assign any contract funds or claims due or to become due without the written approval of the Board having first been obtained. The transfer or assignment of any contract funds either in whole or in part, or any interest therein, which shall be due or to become due the Contractor, shall cause the annulment of said transfer or assignment.

11. Default

The Board may, subject to the provisions specified herein, by written notice of default to the Contractor, terminate the whole or any part of this Contract in any one of the following circumstances:

If the Contractor fails to make delivery or to perform the services within the time specified herein or any extension thereof or:

If the Contractor fails to perform any of the other provisions of this Contract, or so fails to make progress as to endanger performance of this Contract in accordance with its terms, and in either of these two circumstances, does not correct such failure within a period of ten (10) calendar days (or such other period as the Board may authorize in writing) after receipt of notice from the Board specifying such failure.

In the event the Board terminates this Contract in whole or in part as provided above, the Board may procure, upon such terms and in such manner as the Board may deem appropriate, supplies or services similar to those terminated, and the Contractor shall be liable to the Board for any excess costs for such similar supplies for services: **provided**, that the Contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

12. Payments

Homewood-Flossmoor CHSD 233 plans to make a direct purchase of the equipment from the winning bidder.

13. Prompt Payment Discount

The Board of Education recognizes that there are obligations which, if paid on a timely basis, could gain discounts. The Treasurer is authorized to pay expenses at a time which will offer the best financial advantage to the school district. Bidders should include their discounts in the space provided on the proposal sheet.

**Cash discounts will not be taken into consideration in determining the lowest bid.**

14. Tax Exemption/Permits

Homewood-Flossmoor CHSD 233 is exempt from Federal, State, and Municipal Taxes. The Contractor shall secure all permits (if any), fees and licenses necessary for the execution of the work. Our Illinois State Tax Exempt Number is: **E9997-7291-07**.

15. Insurance

This section intentionally left blank.

16. Prevailing Wage

This section intentionally left blank.

17. Sample

This section intentionally left blank.

18. Specification  
Generally, where specifications indicate a particular brand or manufacturer's catalog number, it shall be understood to mean that specification or equal, or item that will perform a comparable function and be equal thereto the needs of the School District, unless "No Substitutes" is specified. When offering alternates, they must be identified by brand name and catalog number. In addition, the manufacturer's literature shall be included with the bid.
19. Substitutions  
Each bidder represents that their bid is based upon the equipment/supplies described in the bidding document.
20. Free on Board (F.O.B.)  
All prices must be quoted F.O.B. Flossmoor, Illinois. Shipments shall become the property of the District after delivery and acceptance.
21. Delivery Schedule  
Bids must specify delivery date. Unrealistically short or long delivery promises may cause bid to be disregarded. Orders may be canceled without obligation if delivery requirements are not met.
22. Cost of Delivery  
Bid price shall include delivery as indicated herein.
23. Reordering  
This section intentionally left blank.
24. Bid Security  
This section intentionally left blank.
25. Performance Bond and Labor and Material Payment Bond  
This section intentionally left blank.
26. Liquidated Damages  
This section intentionally left blank.
27. Change Order Authorization  
Pursuant to P.A. 85-1295 (Ill. Rev. Stat. ch 38 para 33 E-1 e.seq.), no change order may be made in this contract which would authorize or necessitate an increase or decrease in either the cost of the contract by \$5,000 or more or the time of completion by 30 days or more unless one of the following certifications is made by either the governing board or its designee that:
- (1) circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed; or
  - (2) the circumstances said to necessitate the change were not within the contemplation of the contract as signed; or
  - (3) the change is in the best interest of the unit of local government.
- The party authorized to execute the above certification is Homewood-Flossmoor CHSD 233.*

## Equipment Specifications

### Wells-Index Model 747-2 Milling Machine Specifications

#### TABLE

Size Overall ..... 9" x 49"

#### T-Slots:

Number ..... 3

Size ..... 5/8"

Distance Between ..... 2-1/2"

Dial Graduations ..... 0.001"

#### RANGE

Longitudinal ..... 34"

Cross ..... 12.5"

Vertical Knee ..... 17.2"

Center of Table to Column Face - Max ..... 17.5"

Center of Table to Column Face - Min ..... 5"

#### VERTICAL SPINDLE

Quill Travel ..... 5-1/4"

Head Tilt - Forward & Backward ..... 45 deg.

Head Rotation - Side to Side ..... 90 deg.

Turret Rotation on Column ..... 360 deg.

Spindle Nose to Top of Table - Max ..... 18.2"

Spindle Nose to Top of Table - Min ..... 1.0"

Center of Spindle to Column Face - Max ..... 23.0"

Center of Spindle to Column Face - Min ..... 7.25"

Spindle Taper (uses drawbar) ..... R-8 or 30 NMTB

Spindle Rotation ..... Forward and Reverse

Spindle Motor (continuous duty) ..... 3HP

#### Spindle Speeds - Infinitely Variable:

Back Gears ..... 50 to 525 RPM

Direct Drive ..... 400 to 4200 RPM

Quill Feeds (3) - Per Spindle Revolution ..... 0015", 0.003", 0.006"

#### Options:

1 ea. Fagor 20iM 2 Axis digital readout system

1 ea. 5HP Vector Drive Technology

*Bid pricing should include all fees, title, and taxes where applicable.*



PROPOSAL FOR  
**Wells-Index Model 747-2 Milling Machine**

DATE:

TO: Homewood-Flossmoor CHSD 233

FROM:

To whom it may concern:

The undersigned proposes to furnish all materials, services, equipment and delivery necessary to provide a **Wells-Index Model 747-2 Milling Machine with stated options** as stipulated in Bidding Documents: Bidding Instructions, including Plans Specifications, Proposal forms, and General and Supplementary Conditions for the sums set forth in this proposal.

I have examined both the documents and the site and submit the following proposal:

1. To hold my bid firm for thirty (30) days.
2. To hold Alternate Proposals open for thirty (30) days.
3. To enter into and execute a Contract, if awarded, on the basis of this proposal.
4. To accomplish the Work in accord with the Contract Documents.
5. To complete the Work in strict accord described in Instructions to Bidders.

Proposals must show total bid price for all items specified herein.

**I (We) will provide(s) the Wells-Index Model 747-2 Milling Machine for the following price points:**

Wells-Index Model 747-2 Milling Machine as stipulated by the bid specifications.....\$ \_\_\_\_\_

Options:

1 ea. Fagor 20iM 2 Axis digital readout system.....\$ \_\_\_\_\_

1 ea. 5HP Vector Drive Technology.....\$ \_\_\_\_\_

Discounts:

Less School District Discount.....\$ \_\_\_\_\_

Orange Peel Paint Finish Discount.....\$ \_\_\_\_\_

Shipping and Handling.....\$ \_\_\_\_\_

Insurance Fee.....\$ \_\_\_\_\_

Other Fees (Describe: \_\_\_\_\_).....\$ \_\_\_\_\_

**Grand Total for one machine.....\$ \_\_\_\_\_**

**This page to be included with your proposal.**

**BIDDER'S/CONTRACTOR'S CERTIFICATION**

Pursuant to P.A. 85-1295 (Ill.Rev.Stat.ch 38 para 33 E-1 et.seq..), the undersigned contractor hereby certifies to Homewood-Flossmoor CHSD 233 that the contractor is not barred from bidding on the contract as a result of a violation of either Section 33 E-3 or 33 E-4 of that Act.

\_\_\_\_\_  
Bidder's/Contractor's Signature

\_\_\_\_\_  
Print/type name and title

Date: \_\_\_\_\_

**The Bidder's/Contractor's Certificate must be signed and submitted with the bid document. Omission or failure to sign the Contractor's Certificate is cause for rejection of a bid.**

**This page to be included with your proposal.**

## BIDDER'S/CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Ill.Rev.Stat. ch.127 para.132.311 et.seq. ("Drug Free Workplace Act), the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

- (A) Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (a) abide by the terms of the statement; and
    - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
- (B) Establishing a drug free awareness program to inform employees about:
  - (1) the dangers of drug abuse in the workplace;
  - (2) the grantee's or contractor's policy of maintaining a drug free workplace;
  - (3) any available drug counseling, rehabilitation, and employee assistance program; and
  - (4) the penalties that may be imposed upon employees for drug violations.
- (C) Making it a requirement to give a copy of the statement required by subsection (A) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (D) Notifying the contracting agency within 10 days after receiving notice under part (b) of paragraph (3) of subsection (A) from an employee or otherwise receiving actual notice of such conviction.
- (E) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Ill.Rev.Stat. ch.127 Para.132.315.
- (F) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (G) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the contractor to the penalties provided in Ill.Rev.Stat. ch.127 para.132.316.

\_\_\_\_\_  
Bidder's/Contractor's Signature

\_\_\_\_\_  
Print/type name and title

Date: \_\_\_\_\_

**Bidder's/Contractor's Drug-Free Workplace Certification must be signed and submitted with the bid document. Omission or failure to sign the Certificate is cause for rejection of a bid.**

**This page to be included with your proposal.**

## **EQUAL EMPLOYMENT OPPORTUNITY**

**Section I.** This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, *et seq.*

**Section II.** In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Rights Act, or the Rules and Regulations of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Contract may be canceled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this Contract, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, or physical or mental handicap unrelated to ability, military status or an unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with the Act and Rules and Regulations, the Contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the Contract.
- E. That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulation.

- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractors. In the same manner as the other provisions of this Agreement, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

\_\_\_\_\_  
Bidder's/Contractor's Signature

\_\_\_\_\_  
Print/type name and title

Date: \_\_\_\_\_

**This page to be included with your proposal.**

IF AN INDIVIDUAL  
SIGNATURE OF BIDDER:

Doing Business As:

Business Address:

City \_\_\_\_\_ State \_\_\_\_\_

IF A CO-PARTNERSHIP

Name of Firm:

By:

signature

Business Address:

City \_\_\_\_\_ State \_\_\_\_\_

Names and Address of all members  
of Firm:

IF A CORPORATION

Corporate Name

A Corporation in the State of:

By:

signature

Business Address:

City

State

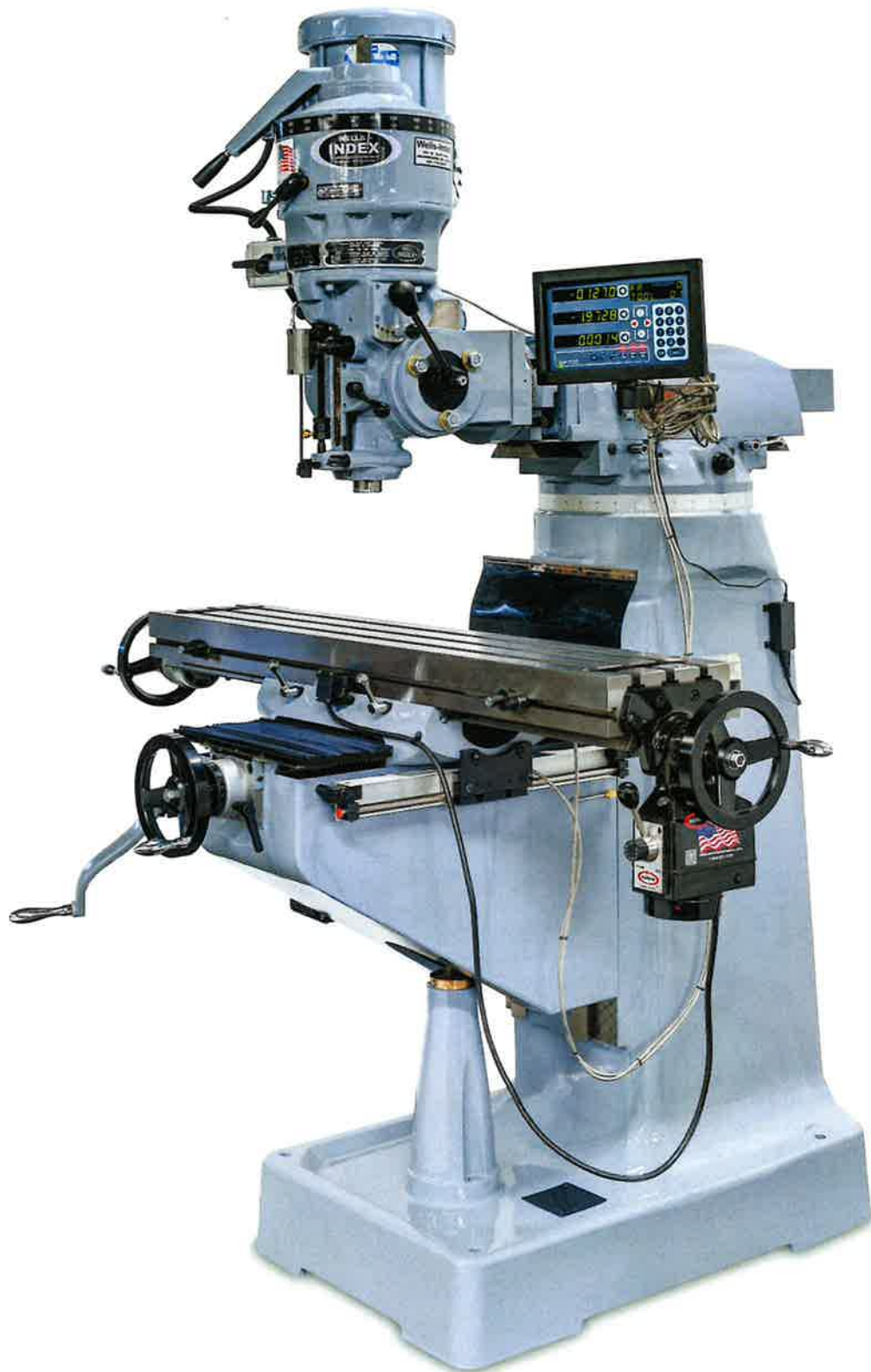
Names of Officers: President

Secretary

Treasurer

This page to be included with your proposal.

**Preliminary pictures of 747-2 and 747-2B**



**747-2B Shown with Optional Equipment**





**747-2B Shown with Optional Equipment**



**747-2B Shown with Optional Equipment**